

Request of Quotation: Mobile App Specialist**REFORM Background:**

The Palestinian Association for Empowerment and Local Development—REFORM is a Palestinian NGO that works in the fields of empowerment, local development and social transformation. It seeks to promote inclusion and social solidarity in Palestine through empowering marginalized hard-to-reach groups and structural reform. REFORM aims to boost the social and political engagement of marginalized hard-to-reach groups and community activism. It seeks to promote equal access to public utilities by empowering young men and women while establishing a reliable database for political and administrative decision-makers in Palestine.

We are looking for a mobile app specialist with the following qualifications. Kindly check the enclosed TOR.

Interested candidates should submit their offers latest by **Thursday, 12.09.2024, 2:00 PM.**

Objective:

This application aims to enhance youth participation in the process of public policy-making within local governing bodies and support their role in decision-making processes that affect their daily lives. The application primarily targets young men and women in refugee camps in Palestine and works to improve the response to the needs of vulnerable and marginalized groups, ensuring their participation in decision-making processes and communication with relevant authorities and governing bodies in the camps to discuss the most pressing issues facing the camp and its residents.

Specifications:

- Bachelor's degree in Software Engineering, MIS, IT or another related field.
- Up to 3 years of Experience in mobile app development languages, and experience with cross-platform development frameworks.
- Proven practical experience and updated knowledge in IT technology.
- Implement testing protocols to ensure app reliability and performance. Also, debug and resolve issues reported by users or detected through testing.
- Strong knowledge of mobile app architecture and design patterns as well as knowledge of app store submission processes and guidelines for both iOS and Android.
- Knowledge of refugee camps in Palestine and their governing bodies, social issues and social context.
- Strong analytical and problem-solving skills.
- Ability to work with designers to implement and refine app interfaces.
- Proven project management skills with the ability to meet deadlines.
- Develop new features and functionalities based on user feedback and business needs.
- Strong attention to detail and organizational skills.

Purpose:

- Follow-up on the communication platforms (Mashaa' App).
- Follow-up and coordinate directly with the Executive Office.
- Following up on the pilot phase of the application and provide developmental recommendations and technical or programming feedback to the first party.
- Inserting user data (popular committees of the camps) according to the required information in the application.
- Developing a promotional plan and following up on its implementation with REFORM.
- It is required to submit a detailed work plan that outlines the tasks to be carried out throughout the project period. The plan should be broken down by hours, based on the available working hours.
- Ability to insert data and information into the App as per needs and requests from higher management.
- Ensure that the website is well developed and working properly.
- Follow up with REFORM team when needed.
- Hold meetings with the Executive Office and others involved parties to provide a report on the data within the application when needed.
- Regularly update the application with specified and refreshed information and data.
- Process all information and data provided by Popular Committees involved.
- Promote the application.
- Coordinate with relevant bodies associated with the application and related to the camps.
- Monitor app performance.

Application Process:

Applicants must send a technical proposal and financial proposal containing full details in English.

Validity period: Technical and financial proposals must be valid for a maximum period of 60 days, starting from the date of submission. The financial offer must be submitted in ILS.

The period of implementation is 3 months.

For those who meet the needed background, duties, and interested to apply must provide us with the following:

- **Technical offer** must be submitted in English and must include the following: (70%)
 - Education: 5%
 - Related Experience: 20%
 - sample of practical experience related to the required job: 20%
 - Workplan 15%
 - Deep knowledge of Palestinian refugee camps, their governing bodies, social issues and social context: 5%
 - Availability to start: 5%
- **Financial offer** in ILS including income taxes excluding VAT.

Notes:

- The applicant must register on our procurement system “E-connect” using this link: REFORM (www.econnect.ps) and attach a copy of the registration form with the offer.
- REFORM is not obliged to contract with the lowest price.
- All vendors have to provide a deduction on source certificate, which should be attached with the price offer.
- Confirmation of the vendor’s ability to issue separate VAT invoices and ZERO VAT invoices, if needed.
- Payments will be made in ILS and through a check or bank transfer within a month from the date of the invoice or payment request.

The offer should be drafted in English, signed, stamped and delivered by hand to the following address: The Palestinian Association for Empowerment and Local Development—REFORM, Tirawi Building, 2nd floor in Al Masyoun, Ramallah by no later than Thursday 12.09.2024 at 2:00 pm

For more information, please do not hesitate to contact us on the following contact details: Telefax: 02-2966645, e-mail: mmorror@reform.ps and for technical details our IT Consultant: Saleh Mansour 059-299-3701.

Thank you for your kind cooperation!

