

**12.02.2023**

Dear Messer's,  
 Greetings from REFORM Association

**Subject: Request for quotation**

The Palestinian Association for Empowerment and local Development -**REFORM** would like to purchase a Server according to the below mentioned requirements.

Please submit your stamped offer in sealed envelope by hand latest by **Thursday 16.02.2023 before 14:00 pm.**

**Server requirements:**

#	Minimum requirements				Others	Quantity
	Processors	Memory	Disk and RAID	OS		
1	Dual Intel® Xeon® Processors Intel Xeon 2.1G, 16C/32T, 9.6GT/s, 22M Cache, Turbo, HT (100W) DDR4-2400	64GB RDIMM, 3200MT/s, Dual Rank, 16Gb BASE x4	RAID 1 for 2 X 960GB SSD SATA	Windows server STD 2019	*Availability in stock * Direct delivery, upon signing the PO and contract * 3-year warranty -	1

**Suppliers who meet the above-mentioned specifications must fill the below table:**

Item	Compliance with specifications (yes/no)	Model of Server	Availability in Stock (yes/no)	Delivery period	Quantity requested	Price in ILS	VAT amount	Total price in ILS including VAT
Server					1			
<b>Total</b>								

**Submission criteria:**

- Interested suppliers must submit their technical and financial offer in two separate sealed envelopes.
- Technical and financial offers must be signed and stamped by the supplier.
- Submission for registered companies only. Deduction of source certificate must be presented along with the price offer.
- Financial offer should be submitted in one currency (**ILS**).

**Notes:**

- REFORM will ask the winning supplier to issue **zero VAT invoice**.
- Advertising fees will be covered by the winning vendor.
- Vendors who fill the table on the request for quotation means that they agree to all terms mentioned on it.
- REFORM is not obliged to choose the lowest price.
- Price offers must be valid until 90 days.
- The company must deliver purchased items within maximum period of 2 weeks to REFORM Association and must cover delivery fees.
- Tenders will be evaluated based on the following criteria:

<b>Technical offer 40%</b>	<b>40%</b>
Compliance with the requested requirements	20%
Delivery period and availability in stock and delivery price and place	20%
<b>Financial offer 60%</b>	<b>60%</b>

➤ **Price offer should be drafted in English, signed, and/or stamped** and delivered **by hand** to the following address:

*The Palestinian Association for Empowerment and Local Development- REFORM, Tirawi Building, 2<sup>nd</sup> floor in Al Masyoun, Ramallah.*

For more information, please do not hesitate to contact us on the following contact details:

Telefax: 02-2966645, Email: [rshargawi@reform.ps](mailto:rshargawi@reform.ps)

Thank you for your kind cooperation,

**Procurement unit**