

**Date: 09.12.2024**

Dear Messer's,  
Greetings from REFORM Association

**Request for Quotation: Psychosocial Support Facilitator**

**Background:**

The Palestinian Association for Empowerment and Local Development – REFORM is a Palestinian NGO that works in the fields of empowerment, local development, and social transformation. Seeking to promote inclusion and social solidarity in Palestine through empowering marginalized hard-to-reach groups, and structural reform. REFORM aims to enhance the social and political participation of marginalized hard- to-reach groups and community activism, to facilitate equal access to public utilities through strengthening the capabilities of young and women, and to provide a reliable database for the political and administrative decision makers in Palestine.

**YLA Project:**

This training comes within the “Youth Led Action” project, implemented by The Palestinian Association for Empowerment and Local Development—REFORM. This project aims to empower marginalised young men and women to become transformative leaders within their societies and to combat the shrinkage of civic spaces in Palestine by creating a set of platforms for social mobilisation.

As part of the Technical Operator Initiative for Glass Recycling (Re- Glass), REFORM, in partnership with the Al-Awda Center, seeks to implement psychosocial support through art sessions for families and individuals affected by the Israeli aggression on Tulkarm Refugee Camp. Therefore, the association intends to conduct 12 psychosocial support sessions through art therapy, each lasting two hours.

*REFORM is looking for an expert in psychosocial support to conduct 12 sessions.*

***Interested candidates are invited to submit their offers by Tuesday, 17.12.2024, 2:00 PM. Detailed information is available in the enclosed TORs.***

**For more details, kindly check the enclosed TORs.**

**Specifications:**

- BA degree in Psychology, Social work, or other relevant fields.
- Proven experience working with youth groups, with at least 6 years of experience as a psychosocial expert.
- Must be able to work with different age groups.
- Must be able to prepare technical reports.
- A work plan or agenda must be prepared for each session, clearly outlining the objectives and expected outcomes.
- Previous involvement in trauma and anxiety treatment, particularly within Palestinian refugee camps.
- Strong familiarity with the current socio-political context of Palestinian refugees and the ongoing challenges.
- Excellent facilitation skills, particularly in engaging youth in trauma-focused sessions.
- Each session is 3.5 hours, 1 hour for the preparation, 2 hours facilitating and 30 mins for the closing.

**Scope of work:**

- The 12 psychological support sessions must focus on treating trauma and anxiety in a youth camp for Palestinian refugees in Tulkarem camp.
- The sessions should emphasize the current situation in Palestinian camps.
- Coordination with the Al-Awda Center is required.
- A work plan or agenda must be prepared for each session, clearly outlining the objectives and expected outcomes.
- Define the needs and logistics for the sessions.
- A comprehensive report for the 12 sessions after completion of the implementation.
- Submit the timesheet and payment request after completing the sessions.
- Must submit a financial offer for the hourly rate.
- Must submit a technical offer including the CV and methodology of work.

**Notes:**

- The implementation time frame will be within December- January 2024.
- **The Applicants must register on our procurement system E-connect using this link: REFORM: (econnect.ps), and attached copy of the registration form with the offer.**
- REFORM has the right to request the necessary clarifications.
- REFORM has the right to cancel the Request for quotation at any time.

- Interested candidates should submit **separated technical and financial offers stamped and/ or signed latest by Tuesday, 17.12.2024, 2:00 PM** at REFORM's office in Ramallah, Al-Masyoun, Al-Tirawi Building, 2nd floor, Telephone 022966646.
- Financial offers must be submitted in ILS **Including Income Tax**.
- A valid deduction of source certificate is required, or else 10% of the total payment will be deducted as income tax.
- The technical offer must include CV (please make sure to highlight needed experience). Any CV with photos or distinctive marks will not be accepted.

**Evaluation criteria:**

<b>Qualifications</b>	<b>Grade (100%)</b>
<b>Technical offer</b>	<b>70%</b>
An updated CV reflecting the required knowledge and experience: <b>Relevant Educational Background 5%</b> <b>Proven experience at least 6 years in the field 10%</b> <b>Related Psychosocial Support Training and facilitating 15%</b> <b>Background about the youth of camps and social challenges, women and youth participation within camps. 10%</b>	40%
Proposed implementation plan - given to who submits a shorter time frame for 12 sessions within one month.	15%
Proposed title sessions about Psychosocial Support Training.	15%
<b>The financial offer in ILS Including Income tax</b>	<b>30%</b>

For more information, please do not hesitate to contact us on: Telefax: 02-2966645 or Email: [procurement.reform@gmail.com](mailto:procurement.reform@gmail.com) or [mmorror@reform.ps](mailto:mmorror@reform.ps).

Thank you for your kind cooperation,

**Procurement Coordinator**

**Mona Morrar**