

Date: 18.05.2016**Dear Messers,****Greetings from REFORM Association****Subject: Request for quotation**

REFORM is planning to carry out a training workshop entitled "Recycling your old jeans pants" within the frame work of Hand in Hand- Innovation Hub project. We would like to ask for your quotation regarding the item mentioned below.

Upcycling trainer**Deadline for receiving offers is: Sunday 22.05.2016 before 4:00 pm.****Specifications:**

- Practical experience in the upcycling of materials in order to come up with innovative products.
- Familiar with international experiences in this field.
- Experience in Training groups and dealing with them.
- Ability to design a training program.
- Advanced abilities to work within team.
- Ability to prepare reports.

Duties:

- Prepare and develop training programs for 3 days.
- Facilitate sessions with the target group within the framework of upcycling.
- Teach the group how to upcycle old jeans pants.
- Strengthen and encourage women to work in the field of production.
- Determine materials needed in the training and their amounts.
- Determine training outcomes, and expected quantity.
- Follow up with the target group.
- Submit reports on the course after completion of the workshop.

Notes:

- Preference is given to women, and REFORM projects' group.
- Please state the validity of your offer
- Offer should be drafted in **English** and submitted in one currency (**ILS**).
- **All taxes must be included in the final price.**
- Price Offer should be delivered by email: Info@reform.ps

For more information, please do not hesitate to contact us on the following contact details:

Telfax: 02-2966645

Thank you for your kind cooperation,

Sincerely yours,

Nadine Natour

Financial and Admin Assistant



REFORM