

Date: 15.10.2017

**Dear Sir/ Madam,
Greetings from REFORM Association**

"IT Expert"

The Palestinian Association for Empowerment and Local Development –REFORM is seeking an IT Expert in the fields of 'Topics in Information Technology' for Innovation Hub Hand in Hand Project.

The Innovation Hub seeks to contribute to bridging the gaps between the various community components on both social and economic levels; 1) providing a safe and interactive platform to enable all members of different groups of society to participate in decision making processes, especially youth and women; 2) to improve their living conditions by developing untraditional production patterns, enhancing cooperation and partnership between targets groups, and increasing social responsibility of the private sector.

Please submit your offer latest by Thursday 19.10.2017 before COB.

Specifications:

- First University Degree in Computer Science, information technology, or a relevant field.
- Documented training experience.
- Excellent knowledge in the field of modern electronics, games development, and smart phones application programming.
- At least four years of experience in the information technology field.
- Proficiency in both the Arabic and the English Languages in reading, writing and speaking.
- Advanced communication skills.
- Ability to work within a team.
- Deep knowledge in programming.

Notes:

1. The workshops will take place in Ramallah, but you may be requested to work in other locations in Palestine (depending on the development of the political and security situation) to implement your duties.
2. Requested Honorarium per day should be submitted out in (ILS). All Taxes must be included in the said price.
3. Resume with relevant experience should be submitted along with the price offer. *CVs with photos or any other distinctive signs will not be considered.*
4. Validity of the offer should be for 2 years.
5. Activities to be implemented will be discussed later on with the chosen expert.

The offer should be drafted in English, signed, stamped and to be delivered by Hand to the following address:

The Palestinian Association for Empowerment and Local Development- REFORM
Tirawi Building, 2nd floor in Al Masyoun, Ramallah

For more information, please do not hesitate to contact us on the following contact details:
Telefax: 02-2966645, **Email address:** info@reform.ps

Thank you for your kind cooperation,

Sincerely yours,

Nadine Natour

Financial & Admin. Office



REFORM