



REFORM

المؤسسة الفلسطينية لتمكين والتنمية المحلية
The Palestinian Association for Empowerment and Local Development

31.07.2017

Dear Messers,

Greetings from REFORM Association

Subject: Request for quotation

The Palestinian Association for Empowerment and local Development -REFORM would like to ask for your offer regarding the items mentioned below, please submit your offer latest by **Thursday, 03.08.2017.**

“The purchase of refreshments and cleaning supplies for REFORM’s projects”

Specifications:

| # | Item | الصف | Type/Quantity النوع/الكمية | Price in ILS (VAT included) السعر بالشيكل شامل الضريبة |
|----|----------------------|---------------|-------------------------------|--|
| 1 | Tea | شاي | | |
| 2 | Green Tea | شاي اخضر | | |
| 3 | Anise | يانسون | | |
| 4 | Chamomile | بابونج | | |
| 5 | Herbal Tea – Zhourat | زهورات | | |
| 6 | Ginger | زنجبيل | | |
| 7 | Nescafe | نسكافيه | | |
| 8 | Coffee whiteners | مبيض قهوة | | |
| 9 | Juice | عصير | | |
| 10 | White Sugar | سكر ابيض ناعم | | |
| 11 | Salt | ملح | | |
| 12 | Milk | حليب | | |
| 13 | Miramah | ميرمية | | |
| 14 | Washing-up liquid | سائل جلي | | |
| 15 | Chlorine | كلور | | |
| 16 | Tiles Freshener | معطر بلاط | | |
| 17 | Washing-up sponge | ليف جلي | | |
| 18 | Cleaning dust napkin | فوط غبرة | | |

P.O.Box: 4455

Ramallah

Telefax: +970 2 2966645

www.reform.ps

info@reform.ps

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| | | | |
|----|----------------------------|-------------------|--|
| 19 | Glass Cleaner | ملمع زجاج | |
| 20 | Bath freshner | معطر حمام | |
| 21 | Trash Bag (sizes) | اكياس زباله احجام | |
| 22 | Liquid hand soap | صابون سائل لليدين | |
| 23 | soft tissues paper | محارم ناعم | |
| 24 | Toilet Roll | محارم رول | |
| 25 | Wood Cleaner | ملمع خشب | |
| 26 | Plastic Gloves | كفوف يدين بلاستيك | |
| 27 | Toilets Cleane | منظف مراحيض | |
| 28 | Aluminium foil roll | ورق تغليف المنيوم | |
| 29 | Naylon foil roll | ورق تغليف نايلون | |
| 30 | Inter-Fold Tissue Paper | محارم للضيافة | |
| 31 | Tissue paper for dispenser | محارم مقطع | |
| 32 | Plastic Cups (Large) | كاسات بلاستيك | |
| 33 | Cartoon Cups (large) | كاسات كرتون | |
| 34 | Disposable plastic plates | صحنون بلاستيك | |
| 35 | Tiles wiper | ممسحة بلاط | |
| 36 | Olive oil | زيت زيتون | |
| 37 | Coffee Filter Paper | ورق فيلتر للقهوة | |
| 38 | American Coffee | قهوة امريكية | |
| 39 | Lace napkin papers | ورق ضيافة دانتييل | |
| 40 | Sweeper | مكنسة | |
| 41 | Wood Stick | عصا خشب | |
| 43 | Thyme | زعترا | |



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Notes:

- The Offer should be submitted in one currency (ILS). All Taxes must be included in the final price.
- Company must specify type and price per unit for each product.
- Palestinian products will be given the priority.
- The company must deliver purchased items to REFORM Office and Innovation Hub in Ramallah and has to cover the delivery fees.
- All interested companies have to approve their commitment in paying taxes.
- REFORM may choose to award this procurement to more than one vendor for some specific items that may not be found or obtained at a point of time.
- Price offer should be valid for one year with a possibility to extend for another 2 years.

If price offer is submitted on the attached request for quotation template (above), then it is to be assumed vendor agrees to all terms and notes.

ملحوظة: اذا تم تقديم عرض السعر من مزود الخدمة على نموذج عرض السعر، سيتم قبوله على اساس الشروط والملاحظات المدرجة في الطلب.

- Price Offer should be drafted in English or Arabic, signed and/or stamped in a closed envelop and delivered by hand to the following address: The Palestinian Association for Empowerment and Local Development- REFORM, Tirawi Building, 2nd floor in Al Masyoun, Ramallah.

يسلم عرض السعر باليد في ظرف مغلق ومختوم إلى العنوان التالي: عمارة الطيراي، ط2، الماصيون، رام الله.

For more information, please do not hesitate to contact us on the following contact details: Telfax: 02-2966645, Email: Info@reform.ps

Thank you for your kind cooperation,

Sincerely yours,

Nadine Natour


Financial & Admin Officer

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