

Date: 03.12.2017

Dear Sir or Madam,

Greetings from REFORM Association

Subject: Request for quotation

REFORM is seeking vendors to provide 1 coffee maker for the Innovation Hub. We would like to ask for your quotation regarding the item mentioned below, please submit your offer latest by **Thursday 07.12.2017 before COB.**

Coffee Machine**Specifications:**

- **Accepts at least 3 different coins**
- **Makes up to 100 cup of coffee**
- **18 liters water tank**
- **5 flavors**
- **Wood or iron table**
- **With installation**
- **No specified color**
- **To be delivered to Ramallah - Innovation Hub**

Notes:

- Price offer must be in ILS including VAT.
- Price offer must be drafted in English.
- Price offer should include warranty for a minimum of one year.
- Price offer should include training for the staff on how to use the coffee machine.
- Price Offer should include delivery and installation fees.
- Price Offer should be signed, stamped and delivered by hand in a closed envelop to the following address:

The Palestinian Association for Empowerment and Local Development- REFORM, Tirawi Building, 2nd floor in Al Masyoun, Ramallah.

For more information, please do not hesitate to contact us on the following contact details: Tel fax: 02-2966645, Email: Info@reform.ps.

Thank you for your kind cooperation,



المؤسسة الفلسطينية للتمكين والتنمية المحلية
The Palestinian Association for Empowerment and Local Development

Sincerely yours,

Nadine Natour

Financial and Admin Officer

