

13.11.2017

Dear Messers,

Greetings from REFORM Association

**Subject: Request for quotation**

The Palestinian Association for Empowerment and local Development - **REFORM** would like to ask for your offer regarding the items mentioned below, please submit your offer latest by **Thursday, 16.11.2017** before **2:00 PM**.

**"Billboards"****Specifications:**

- The price offer should include design, printing, installation and delivery fees.
- The Price Offer should be submitted in one currency (ILS). All **Taxes** must be included in the final price for each meter.
- The billboard shall remain posted for one month after the installation date.
- The Billboard shall be in clearly visible sites.
- The Billboard can be between cities or on the entrances of Ramallah.

**Notes**

- All vendors (service providers) are kindly requested to state the time of delivery once the PO is made.
- All vendors have to prove their commitment in paying taxes together with their offers (valid deduction on source certificates should be submitted).
- All price offers should state validity duration.
- Advertisement fees for this price quotation request will be paid by the chosen vinder; these fees are not refundable if REFORM decides to cancel the contract for objective and/or professional conditions.
- Price Offer should be drafted in **English, signed or stamped in closed envelope** and to be delivered **by hand to the following address:** The Palestinian Association for Empowerment and Local Development- REFORM, Tirawi Building, 2nd floor in Al Masyoun, Ramallah.
- All applicants must Sign a form that allows REFORM solely to estimate any deductions in case of any delay or unsatisfaction
- REFORM has the right to cancel the contract with vendors if any information stated in their price offers was not accurate, delay in delivering the material and/or has communication problems with the liaison after one notification to the contracting counterpart.
- Any questions of clarity should be documented.



المؤسسة الفلسطينية للتمكين والتنمية المحلية  
The Palestinian Association for Empowerment and Local Development

For more information, please do not hesitate to contact REFORM on the following contact details:  
Telfax: 02-2966645, Email: Info@reform.ps

Thank you for your kind cooperation,

Sincerely yours,

Nadine Natour

Financial & Admin. Officer

REFORM

P.O.Box: 4455  
Ramallah, F  
Telefax: +97  
www.reforr  
info@reforr

P.O.Box 4455  
Ramallah, Palestine.  
Tel/fax: 970-2-2966645