

Date:05.04.2018

Dear Sir or Madam,  
Greetings from REFORM Association

**Subject: Request for Quotation**

REFORM is planning to contract with a facilitator to implement trainings on Social Transformation within the framework of the "Innovation Hub- Sociocultural Platform" project for a total of 9 days. We would like to ask for your quotation regarding the item mentioned above, please submit your offer latest by **Sunday 10.04.2018**.

**Needed Background:**

- Bachelor's degree in Sociology, Political Science.
- At least 10 years of experience in the field of training.
- At least 7 years of experience in conflict transformation methodology.
- Documented knowledge of the Palestinian political and social reality.
- Documented and advanced knowledge in Social Transformation (facilitating reform methodology).
- Advanced communication skills.
- Ability to lead the team.
- Ability to work within a team and under pressure.
- Ability to deal with youth groups.
- Ability to prepare reports.
- Develop the capacity of participants to use Social Transformation methodology.
- Knowledge of different training methodologies.
- Has the charisma of a trainer.

**Duties of the Facilitator:**

- Facilitate a 9-day workshop on " Social Transformation ".
- Prepare a 9-day training program that reflects the required training outputs.
- Presence at the training venue before the start of the training.
- Provide the first team with a detailed report on the progress of the workshop.
- Lead a team (composed of a co- facilitator and a documenter).
- Develop the capacity of participants on how to apply Social Transformation methodology on community development.

**Notes:**

For those who meet the needed background and duties kindly send the below mentioned requirements to the following e-mail address: [info@reform.ps](mailto:info@reform.ps)

1. Resume should be sent in English.
2. Price offer should be drafted in English and submitted in ILS per day. All taxes must be included in the final price.

The Palestinian Association for Empowerment and Local Development- REFORM,  
Tirawi Building, 2<sup>nd</sup> floor in Al Masyoun, Ramallah.

For more information, please do not hesitate to contact us on the following contact details:

Telfax: 02-2966645, Email: [Info@reform.ps](mailto:Info@reform.ps) .

Thank you for your kind cooperation,

Sincerely yours,

**Nadine Natour**

  
**REFORM**  
Financial & Administrative Officer