

Date: 16-2-2016

Dear Sir or Madam

Greetings from REFORM Association

Subject: Request for Quotation

The Palestinian Association for Empowerment and Local Development – REFORM, would like to ask for quotations/offers regarding the items mentioned below, please submit your offer at latest by 18.2.2016

Meals/Sandwiches (Lunch/ Dinner) for participants**Spec:**

1	Chicken (all different kinds)
2	Fish (all different kinds)
3	Meat (all different kinds)
4	Salads (all different kinds)
5	Soup (all different kinds)
6	Sandwiches (all different kinds)
7	Vegetarian meals (all different kinds)

Notes:

- Offer should be drafted in English and submitted in one currency (ILS).
- All taxes must be included in the final price.
- Please state the validity of your offer.
- REFORM will pay only on actual use of lunch and dinner and according to the actual number of participants; the number will be finalized with you by the end of the day.
- For the purpose of the meetings/workshops organized by REFORM.
- Offer to be determined by the number of participants at each workshop.
- Price offer should be delivered by hand at the following location:

Address: REFORM - Almassyoun – AL-Terawe building .

- Price offer should be closed and signed.
- All chicken, meat, and fish meals should include soft drinks and/or juice.
- Open buffet / Price per person.
- Including delivery service meals.

For more information, please do not hesitate to contact us ay the following number:

Tel/fax 2966646. or 2977746

Thank you for your kind cooperation.

Best Regards,

Noor Hajjaj

Accountant